



Brussels, 30th January 2009

EGEA Working Group 6 (WG6)

Brake & Suspension Test Equipment

Dear Members,

On behalf of the Chairman Mr. Olivier Sauzay, we take pleasure in inviting you to the meeting of Working Group 6 of the European Garage Equipment Association, to be held on:

Wednesday 4th February 2009, 10h30 – 17h00

Frankfurt – Mercure Hotel Frankfurt Airport

Am Weiher 20, DE-65451 Kesterlbach

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Based on the feedback we received, you will find below the agenda of the meeting:

Agenda (rev01)

- 1. Opening and welcome – Mr. Olivier Sauzay WG6 Chairman**
- 2. Short introduction of the participants**
- 3. Objectives of the Working Group – assessment of priorities**
- 4. Definition of Terms of Reference**
- 5. Topics for discussions (members proposals)**
 - Definition of the standard suspension measurement (AFIBA)
 - EU homologation for brake testers, suspensions etc. (AFIBA)
- 6. Actions, division of tasks and proposal feedback information**
- 7. Next meetings, frequency and location**

For your information, the rules of procedures for EGEA Working Groups pursuant to article 20 of the Statutes of Associations are annexed to this agenda.

RULES OF PROCEDURE WORKING GROUPS and TECHNICAL COMMITTEE EUROPEAN GARAGE EQUIPMENT ASSOCIATION

EGEA's Technical Committee

The statutes of the European Garage Equipment Association foresee under article 20 in the creation of a Technical Committee:

"The Board of Directors shall appoint a technical committee comprising the chairmen of each working group, who are members of the general assembly.

Meetings of the technical committee will be called at the request of the President or the Board of Directors and the date and place of any meeting will be notified to all members of the general assembly.

The chairman of these meetings will be the President or a nominated Board Member. The national association of the country in which the meeting is held will be responsible for providing administrative services.

The main objective of the technical committee is to co-ordinate the activities of the working groups, to agree upon future policy, to prepare presentations and select delegates to liaise with the relevant international authorities.

The President will normally lead the EGEA delegation from the technical committee to international meetings but in his/her absence the Board will appoint a Deputy."

Current EGEA Working Groups

The following Working groups currently exist within EGEA:

- WG1 Lifting Equipment
- WG2 Diagnostic/Tuning Equipment
- WG4 Tyre/Wheel Servicing Equipment
- WG5 Spraybooths
- WG6 Brake & Suspension Test Equipment
- WG7 European Market Database and Exhibitions

RULES OF PROCEDURE FOR WORKING GROUPS

Article 1

The goals and objectives of the Technical Committee are set out under article 20 of the EGEA statutes.

At the request of Member associations or within the framework of specific matters, the General Assembly may decide to set up Working Groups.

The Working Groups shall report to the Technical Committee.

Article 2

Each Working Group shall consist of a maximum of two representatives from each Member association. Each delegation shall have one vote.

The representative of a Member association may, if need be, represent one other Member association.

Each Working Group shall be chaired by a representative elected amongst the Working Group members. The Chair of each Working Group shall represent his or her Group on the Technical Committee.

Article 3

The Chair of each Working Group shall draw up the agenda.

The agenda shall distinguish, if need be, between:

- draft measures on which an opinion is required of the Working Group;
- other matters referred to the Working Group, either on the initiative of the Chair or at the written request of a member of the Working Group.

The notice convening the meeting, the agenda, the draft measures on which the Working Group's opinion is required and any other working paper shall be sent by the Chair to the Members of the Working Group. These documents must reach the members not later than 15 days before the date of the meeting.

A summary record of each meeting of the Working Group shall be drawn up on the responsibility of the Chair. The record shall be sent to the members of the Working Group and to the offices of the EGEA General Secretariat.

Article 4

Decisions within the Working Groups are taken by consensus.
If no consensus can be reached, a two-third majority shall be required.
