



Minutes of Extraordinary EGEA Board of Directors Meeting without the Secretariat

Wednesday, 2nd of October 2013, 10h00 – 16h00

at EGEA Offices

Participants: Leon Andriessen (President)(LA)
Michel Vervekken (1st Vice-President) [MV]
Massimo Brunamonti (2nd Vice-President)[MB]
Dave Garratt (Treasurer) [DG]
Klaus Burger (Board Member) [KB]
Thierry Coton (Board Member) [TC]
Jaume Berenguer (Board Member) [JB]
After Lunch
Sylvia Gotzen (Secretary) [SG]

1. Welcome

LA opens the meeting and explained all participants the importance of this meeting

2. Minutes of the meeting with FIGIEFA 23rd of July 2013.

Special notice on the action points made in the minutes by KB. Into this is mentioned the request the board members made to FIGIEFA to offer a new contract for the secretariat work from EGEA.

3. Is there an alternative on hosting offer FIGIEFA.

Deep discussion on the hosting offer and activity plan we received from the FIGIEFA.

MB explained that after the board meeting from AICA the position of AICA is that there is no possibility of having more funds from AICA. The same is the position from GIEG France. KB explained that from ASA there is an open position to have more funds due the fact that ASA has 30K€ available to cover extra necessary contributions in EGEA. LA explained that EGEA members like the RAI which are also FIGIEFA member are not waiting to have an increase of contribution.

In general it is clear that we cannot increase our incomes automatically.

This means that we have to cover the basic cost from the secretariat and for special activities we have to choose for project funding to cover those investments.

After a long discussion the board figured out that there are 4 alternatives.

- 1) EGEA set up their own secretariat
- 2) We are going back to a situation where one of our members is taking care for the secretariat like we had before.
- 3) We keep working with the FIGIEFA secretariat but with a minimum of budget complete controlled.
- 4) We accept the suggested budget from FIGIEFA and everything stays as it is.

The board unanimous agreed that we keep working with the FIGIEFA secretariat if possible on the way as it was but due to the income we have to place an alternative budget offer to the FIGIEFA Secretariat.

KB had contact with Automechanika due to the fact that until now we had not received any contract concerning the new sponsoring of € 25.0000 for 2 years. Something went wrong at Automechanika and the contract will be sent in the coming days.

MB expect no change in the contribution of Autopromotec so for this we can obtain € 5000,00 a year.

Concerning the Membership Fees the board decided to propose the GA that the 2014 membership fee for EGEA will be the basic membership fee 2013 + the donation 2013 and that the total will be the membership fee 2014. This will cover an income of around € 170.000.

4. Discussion and comment on outlook activity plan 2014

Comments of board members are put together in one overview (see attached doc with comment board) and discussed by the board. In general it is agreed that the work to be done for the WG's must be covered as much as possible by the WG members. The basic activities belonging to a secretariat are of course accepted by the board such as points 1 up to 5. Also the political and lobbying activities. This is already mentioned as general relevance for EGEA and not specific related to WG. Except point 6.3 ECSS project is seen by the board as a project due the fact that for this we have an separate income paid by the European Commission.

5. Extra workload of secretariat any alternative.

The board is clear that if there is not enough income we have to reduce the extra workload of the secretariat due till the amount of hours we suppose in the review budget 2014.

6. Review budget 2014.

The board decided to work with an basic budget which is added with separate budget for the different projects which are proposed by the different WG's and agreed by the board to be suggested to the members as a separate project. The secretariat is requested to propose the projects after agreement from the board to the members which can then propose this to their members. So the secretariat will always ask the contribution to the EGEA members and never to our member members directly.

Enclosed we prepared the basic budget (Black written) as well the project budget (Bleu written) for this moment. In the comment row the board mentioned their comment.

This Review budget is discussed with Sylvia point by point, who attended the board meeting after the lunch. The Secretariat is requested to comment on the board proposal so we can decide what definitely we will present to the GA the 14th of November 2013.

By mentioning this date the board members were surprised and nobody had this date in to his agenda. This means there is a lot of confusion with this date. The question is if this date is communicated to all board members?

7. Who and what we present to GA

Depending on the comment the board receive from the secretariat on the review budget this in principal will be presented to the GA. The GA will be requested to change the official 2014 fee including the donation. The GA will be requested to make the WG9 and 10 as project financing.

Action points from the board discussed with the secretariat.

- 1) The review budget is accepted by the board and waiting for comment from the secretariat.
- 2) The board discussed the possibility of an increase of 3,5% inflation for 2014/2015
- 3) The secretariat is requested to investigate at the WG chairman from WG 9 and 10 which cost has to be covered to full fill their job. Like the air-con EGEA specification from WG 9.
- 4) The secretariat will ask the members for the project contribution concerning the shock absorber test prepared by WG6. The board proposed the secretariat to ask the members an donation of example € 3000,00 per manufacturer/distributor of this kind of equipment.
- 5) The board will ask the members of WG's to give more assistance to the secretariat to cover their workload.
- 6) Sylvia explained that the work for WG2 is very big and this is not covered in any project. The board has to decide if there is an overview from the workload for WG2 so if an project must be started.
- 7) The secretariat is requested if there is any answer from the Turkish company. The secretariat has send the letter but no answer until now.
- 8) For the 2014 membership Fee the Russian organization ARDIS has to pay their full Fee. The secretariat is requested to communicate this to them.

Leon Andriessen
President EGEA