



EGEA Board of Directors Meeting

-Minutes-

Thursday, 12th November 2015, 13h00 – 18h00
at 'new' EGEA offices

Participants:

Michel Vervekken (President) [MV]
Thierry Coton (1st Vice-President) [TC]
Leon Andriessen (2nd Vice-President) [LA]
Massimo Brunamonti (Board Member) [MB]
Dave Garratt (Board Member) [DG]
Jaume Berenguer (Treasurer) [JB]

For the Secretariat:

Eléonore van Haute [EVH]

Apologies :

Harald Hahn replacing Klaus Burger (Board Member) [HH]

1. Welcome

Michel Vervekken welcomed all Board members to the Board of Directors' meeting and noted apologies for Harald Hahn's absence due to a Lufthansa strike.

2. WG7: Wolk & Leoprechting Market Study Data

2.1. Telephone Conference from 13h00-13h45 with Wolk & Leoprechting: discussion on last open points and next steps

- AICA is still waiting for a preliminary study on the 2012 figures which were previously provided to Leoprechting/Wolk in order to assess it before launching officially the market study at EU level.
- Leoprechting explained that there was a misunderstanding about this preliminary study and understood that only a comparison of AICA/ASA figures had to be conducted.
- AICA insisted that a preliminary study should be carried out before organising the workshop and moving forward with the study launch.
- Leoprechting/Wolk confirmed that analysis will be done with the 2012, AICA and ASA figures in order to demonstrate its accuracy and the logic behind it. After that a doodle poll will be sent to organise an informative workshop.
- Next steps - Organisation of the workshop: it was decided that:
 - Major companies from IT & DE will be invited (10-20 Cies.)
 - Others members from other national associations should be invited to participate to the workshop to present the benefits of the study and why company data should be provided, and to give them as well the conditions to become partner of the study.

- Internal debriefing amongst Board members:
 - General agreement that further rules should be defined regarding who gets what and under which conditions.
 - EGEA should ensure that the secretariat get the full EU-wide report together with all countries specific studies.
 - The product list is too detailed and should be re-discussed.
 - Next workshop: discussion whether two distincts workshops should be organised: 1) ASA/AICA workshop & 2) Open workshop for others associations (others than ASA/AICA). This should be discussed further with Wolk/Leoprecthing.
 - Next steps: MB will analyse the data and get back to the Board with a prompt feedback before going further and making any further decision.

2.2. Report from telephone conference on 23rd October & 9th November 2015

2.3. Coordination with members

3. Approval of the minutes of the last Board meeting held on 23rd March 2015 in Warsaw and telephone conferences on 21st April 2015 & 4th June 2015

The minutes of the last meetings/telephone conferences of the Board of Directors were approved without any comments.

4. Finances

4.1. Financial situation dated end 2014 (audited figures)

- The audit report was finalised on the 9th of October 2015 and was sent to the Board of Directors before the meeting.
- The audited figures were carefully analysed beforehand by our treasurer and his team. (Back/forth emails have been exchanged between the accountant and our treasurer regarding various questions on the financial situation 2014, this might have incurred extra-expenses on the bookkeeping charges for 2015.)
- In 2014, EGEA became a mixed VAT player (prorata VAT regime), only 12% of the paid VAT is recoverable. For 2014, approximately 3000 Euro were recovered.
- The Board took note of the revised financial situation for 2014, which shows a positive balance of 86.635,18 Euro. This positive balance is also due to the fact that a voluntary contribution has been paid by ASA in 2014 for expenditures which will be charged in 2015/2016 only.

4.2. Financial situation 2015 (dated 15th October 2015) and forecast

- Receipts:

- MV and EVH presented the financial situation dated 15th of October 2015. As decided at the previous Board of Directors meeting, ARDIS is no longer member of EGEA, its corresponding membership fee will be taken out of the receipts and of any members distribution lists.
- EVH pointed out that there was an oversight from the secretariat in January 2015 (when she was on maternity leave) and it appears that the invoice to Autopromotec was not issued until now. Action: this will be immediately solved and the invoice will be paid before end of 2015.

- Expenses:

- Insurances: EVH explained that a Board's liability insurance was purchased as suggested by the audit report. Additionally, insurances contracts were renegotiated

with a new insurance company, better rates have been granted for the association insurances.

- Manpower: EVH has been hired full-time from March 16th, before that time the services of the FIGIEFA Secretariat (admin + Sylvia Gotzen) will be invoiced to EGEA for these three first months. It is therefore expected to get extra-expenses for manpower in 2015.
- Technical expert retainer: EVH informed the Board members that Neil Pattemore spent supplementary working hours for 2015. As shown in the excel table (see attachment), Neil Pattemore is already above his working hours for EGEA. EVH asked the Board Members whether any financial compensation for Neil Pattemore supplementary working hours could be offered (+/- 4000 Euro, 10% of annual total working hours). After discussion on the fact that Neil Pattemore's contract should perhaps be reviewed or that fixed costs should be defined, it was finally decided that no compensation will be offered to Neil Pattemore for 2015. The Board asked for a description of Neil's work and for the planning of any future activities to avoid such situation in 2016. EVH replied that always difficult to plan activities for 2016 as this is indirectly set up by the European Commission.

- Discussions/decisions:

- In order to have a clear visibility of invoices received/paid, it was agreed to delete the column 'variation' which was an initial attempt to forecast expenditures by the end of the year, but which results more confusing.
- In order to get easily access to all financial and preparatory documents, it was agreed that a dropbox session will be opened and shared with all Board members. As some documents might be quite sensitive, the dropbox session will be restricted to Board members only.

4.3. Budget 2016 and Membership Fees 2016: preparation of the official approval by the General Assembly

- Membership Fees:

- Membership fees for 2016 remain the same as for 2015, with the exception of STM who agreed to align their membership fees with the second membership category, i.e. 10.856€ instead of 8.856€.
- EVH was also pleased to inform all members that SAA will continue paying its full membership fee (i.e 8.856€) and not reduced it to a single contribution as requested some months ago.
- EVH reported that the secretariat was already in contact with representatives (associations/companies) from Denmark, Portugal, Romania and Turkey but no concrete outcome until now.
- For new potential members from Eastern Europe, it was commonly agreed that we should seize the opportunity of Automechanika to meet new potential members (associations/companies) and organise a strategic plan, form a team and organise meetings with them. Additionally, an 'entry level/trial fee' should be defined. This could be 50% of the membership fee for the first year. If they become member in the middle of the year, then the fee should be proportionate to the year.

- Discussions/Decisions:

- To get a clear visibility of the total expenditures, it was decided to show the column including the VAT only.

4.4. Working Groups Projects: funding requirements

- EVH gave an update regarding the WG6 blackroom activities. Participation to the blackroom is possible upon signing the NDA only to ensure high levels of confidentiality.

Discussion and minutes will be kept confidential. The aim of the first meeting is to discuss the creation of a single EU-wide suspension tester solution in order to create a recommendation to the European Commission and Member States for a future revision of the Roadworthiness Directive 2014/45/EU for a common suspension testing solution. Without a single EU-wide solution, it would be difficult for the European Commission to harmonise suspension testing in Europe and no new possible market for suspension testers would exist.

Next steps: a pre-agreement from all manufacturers of suspension testers is waited before starting discussing further the technical details of the single open-source solution for suspension testing within EGEA.

4.5. R2RC Membership Fee for 2016: Information on launch of a possible new Right to Repair Campaign “AutoCare Industry goes Digital” 2016-2018

- EVH informed the Board members about the launch of the digital right to repair campaign. As this campaign will be running for three years, such contribution to the campaign should be covered in the budget for three years. We are at a crossroad where the market is changing, vehicle manufacturers are trying to lock-down the access to technical information which is critical not only for diagnostic tool manufacturers but for the complete aftermarket. The membership fee for 2016 should therefore be budgeted in the EGEA general budget for 2016.

Discussions/Decisions:

- TC gave a first feedback on the launch of that campaign and explain that not ready to participate. Moreover this campaign focuses on the aftermarket only, one should not forget that some of EGEA members are representing OE tools as well.
- JB indicated that EGEA activities are growing, so we should provide EGEA with the means to fulfil its ambitions. Otherwise, activities should be prioritised and therefore be reduced.
- Discussion either to take that amount as a fixed loss, or to consider this campaign as a project and launch a call for project funding amongst members.
- Decision: to launch a call for project funding amongst members, and this project should be covered during three years. The deadline to reply should be the next General Assembly meeting in spring 2016.

5. Statutory

5.1. Update on EGEA Members and future possible members: round-up amongst Board Members

- See point 4.3 above.

5.2. Board Membership: updates and further need of diagnostics representative

- Item not discussed due to lack of time.
- The Board members noted that the General Assembly must be informed about the fact that Klaus Burger left his position at ASA, and consequently within the EGEA Board as well.

5.3. Expectations from the Board on Secretariat’s report & setting activities/priorities

- EVH prepared a list of activities to be reviewed by the members of the Board of Directors but due to lack of time, activities were neither reviewed nor prioritised.

5.4. EGEA visibility enhancement: new logo and update of website

- Item not discussed due to lack of time.

6. EGEA General activities

6.1. PTI Roadworthiness testing: update on draft Commission Implementing Regulation on the technical information necessary for roadworthiness testing, and the recommended test methods, and establishing common rules concerning the data format and access rules

- Item not discussed due to lack of time, but will be addressed further at the General Assembly meeting.

6.2. Emissions measurement scandal: discussion on EGEA's reaction and future activities

- EVH gave an update on WG2 activities and explain that EGEA has no position yet on the dieselgate as there is a clear lack of technical evidences on the dieselgate to then be able to officially call for stronger independent emission testing in general (which should not be based on OBD only), for all vehicle manufacturers, and not only for Volkswagen.
- LA explained that the RAI drafted a more general position paper on the issue which should be part of the future EGEA position paper. EVH thanked LA for this suggestion and offer. EGEA will draft its position paper on the basis of the RAI paper although debates are quite focused on type-approval levels here in Brussels, and not on roadworthiness.
- Action: to circulate the RAI position paper which was kindly translated in English by LA (see attachment).

6.3. The Digital Single Market – access to in-vehicle data: EGEA strategy

- Item not discussed due to lack of time, but will be addressed further at the General Assembly meeting.

7. EGEA Working Group activities – a general update will be given at the General Assembly

7.1. WG2: Access to technical information for diagnostic tool manufacturers: upcoming threats (e.g Euro DFT Tool) and changed strategic approach

- Item not discussed due to lack of time, but will be addressed further at the General Assembly meeting.

7.2. WG6: Suspension testing activities – work relaunch (through a blackroom environment meeting & NDA)

- See point 4.4. above.

7.3. WG 9: MAC label: short update on the business plan and terms & conditions

- Item not discussed due to lack of time, but will be addressed further at the General Assembly meeting.

7.4. WG10: report from last meeting on 8th October 2015 and next steps

- Item not discussed due to lack of time, but will be addressed further at the General Assembly meeting.

8. Proposal for dates of EGEA meetings in 2016

- Dave Garratt, on behalf of GEA, kindly offered to hold the next EGEA meetings in spring 2016 in Cambridge together with some associated leisure activities for all members.
- Proposed programme to be discussed with the General Assembly is the following:

Date	Time	Event	Attendants	Venue
19 th May 2016	9.00– 14.30	Board Meeting	Board Members	Cambridge (UK)

19 th May 2016	19 ³⁰ –	Dinner	EGEA Members + Guests	Cambridge (UK)
20 th May 2016	9 ⁰⁰ - 13 ⁰⁰ 13 ⁰⁰ –14 ⁰⁰	General Assembly Lunch	EGEA Members + Guests	Cambridge (UK)
9 th November 2016	13 ⁰⁰ - 18 ⁰⁰	Board Meeting	Board Members	Brussels (BE)
9 th November 2016	19 ³⁰ –	Dinner	EGEA Members + Guests	Brussels (BE)
10 th November 2016	9 ⁰⁰ - 13 ⁰⁰ 13 ⁰⁰ –14 ⁰⁰	General Assembly Lunch	EGEA Members + Guests	Brussels (BE)

9. Any other business

9.1. Automechanika Frankfurt 2016 - 13.09.2016 - 17.09.2016: EGEA activities

- Item not discussed due to lack of time

* * *

Eléonore van Haute

Eléonore van Haute
Secretary General

Attachments:

- Minutes of the last Board meeting held on 23rd March 2015 in Warsaw and telephone conferences on 21st April 2015 & 4th June 2015
- Financial situation dated end 2014 (audited figures)
- Audit report of 2014 figures
- Financial situation dated 15th October 2015
- Summary of Neil Pattemore supplementary working hours for 2015
- Budget 2016 and Membership Fees 2016
- Digital R2RC – strategy & communication plan
- EGEA activities list for 2016 – draft for review
- RAI position paper on ‘Dieselgate’.