



Brussels, 8th November 2013

EGEA Board of Directors Meeting

Dear Board Members,

On behalf of our First vice-President, Michel Vervekken, we have the pleasure in officially inviting you to the next meeting of the Board of Directors of the European Garage Equipment Association to be held on

Thursday, 14th November 2013, 09h00 – 13h00

**EGEA Offices (2nd Floor)
Boulevard de la Woluwe, 42
1200 Brussels**

Please find hereunder the draft agenda rev01:

Draft Agenda (Rev 01)

- 1. Welcome**
- 2. Approval of the minutes of the last Board meetings held on 13th June 2013 in Oslo (to be finalised by Sylvia) and on 2nd October 2013 in Brussels**
- 3. Financial situation 2013 and draft budget 2014**
 - 3.1. Financial situation dated end of October 2013 (please see attachment)**
 - 3.2. Financial situation 2013 and forecast until the end of the year (included in document for 3.1.) and discussion on a few items**
 - Activation of the receipts/expenditures for the ECSS project (decided at the last Board meeting on 2nd October 2013)
 - EGEA contribution to ABL/Oslo meeting
 - Decision to start first meeting with specialized lawyer on the legal aspects of the creation of an EGEA label (see cost offer from Marcus Sacré) in 2013
 - Decision to continue working with KPMG on VAT issues in 2013
 - 3.3. Draft budget and membership fees 2014: preparation of the General Assembly**
 - Expenditures side: Discussion on the draft budget 2014
 - Receipts side: Transformation of Working Groups into 'projects'. Discussion on practical modalities on how to collect the funds (directly from the companies or through the national associations)
- 4. EGEA Working Group rules: Revision of the 'Internal Rules of Procedures' for the EGEA Working Groups**

5. Various issues:

- 5.1. Creation of a new Working Group 3 "Vehicle lighting"
- 5.2. EGEA contribution to Transatlantic Trade and Investment Partnership (TTIP)?

6. Dates of meetings in 2014

7. Any other business

If there are other issues, which you would like to discuss during our Board meeting, please inform the Secretariat before **the 12th of November 2013.**

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Dinner on the 13th November 2013

Depending on the number of persons coming on the 13th of November, the evening before the EGEA meetings, we could book a table for you in a restaurant. In this case, please note that each attendee will pay for their own meal.

Lunch on the 14th November 2013

A lunch will be organised at 13h00 after the Board of Directors meeting and before the General Assembly meeting in EGEA offices (1st floor)

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Looking forward to seeing you numerously in Brussels.

Yours sincerely,



Sylvia Gotzen
Secretary General