



Brussels, 10th June 2014

EGEA Board of Directors Meeting

Wednesday, 28th May 2014, 9h00 – 13h00, Bologna

Minutes

Participants:

Leon Andriessen (President) [LA]
Michel Vervekken (1st Vice-President) [MV]
Massimo Brunamonti (2nd Vice-President) [MB]
Jaume Berenguer (Board Member) [JB]
Klaus Burger (Board Member) [KB]
Thierry Coton (Board Member) [TC]
Dave Garratt (Treasurer) [DG]

For the Secretariat:
Sylvia Gotzen [SG]

1. Welcome

Leon Andriessen welcomed all Board members to the Board of Directors' meeting.

2. Approval of the minutes of the last Board meeting held on 26th February 2014 in Brussels

Concerning the minutes of the last meeting of the Board of Directors held on the 26th February 2014, the Board discussed the comments from Klaus Burger sent on 14th May to the Secretariat, mainly on point 3.2. describing the handling of the Working Groups. The discussion resulted in the definition of the common understanding that the Working Groups are not 'per se' now transformed into projects, but that the Working Groups will be informed about the resources they can use from the Secretariat (4,5 days per year per working group/27 days in total), and that they must define special projects to be funded if they wish or need more secretarial support.

With these changes, the minutes of the last meeting of the Board of Directors held on the 26th February 2014 were approved. The updated minutes will be circulated.

3. Finances

3.1. Financial situation dated end 2013

- **Audited figures**

The audit report was finalised on 26th May and was sent with the revised financial situation to the Board of Directors. The Board took note of the revised financial situation for 2013, which shows a final deficit of -53.138,48 Euro.

The Board discussed on whether it should follow the auditor's recommendation of regularising retroactively outstanding VAT on the invoices of XEN consultancy in 2013. After a longer discussion, the Board proceeded to a vote:

Leon Andriessen: No, request a VAT number this year.
Michel Vervekken : Yes, regularise retroactively.
Massimo Brunamonti : Yes, regularise retroactively.
Jaume Berenguer: No, request a VAT number this year.
Klaus Burger: No, request a VAT number this year.
Thierry Coton : No, request a VAT number this year.
Dave Garratt: Yes, regularise retroactively.

Following this individual vote, the Board decided with a majority to not regularise retroactively the VAT amount due, but to wait for a VAT inspection and to regularize the situation by requesting a VAT number in 2014.

However, the Members should be informed about a potential VAT claims and be asked for a supplementary contribution.

As a consequence of being outvoted as treasurer, Dave Garrett resigned from his post a treasurer, but remains regular EGEA Board member.

3.2. Budget and Membership Fees 2014

- **Situation of the working hours of the Secretariat/the technical advisor in relation to the projects/EGEA working groups and consequences for scope of work for EGEA**

The Board reiterated its decision taken during the last meetings that the Secretariat should cover a minimum set of activities with a maximum number of working days/hours set at a 50% employment for Eleonore and 2,5 days for Sylvia. The secretary general informed the Board members that in order to adapt to the new situation, a special communication about the part time office hours will be circulated to the EGEA Members.

The complementary side of this decision was that all Working Groups will be given a maximum amount of days per year they can source from the Secretariat (4,5 days per year per working group/27 days in total) and that they must define special projects including 'manpower' if they wish to or need more secretarial support.

The Board invited the Secretariat to circulate the respective communication calling for 'projects' and informing the Working Groups about the new funding requirements of special projects and/or supplementary work beyond the maximum Secretariat days granted to each Working Group.

'Projects' are jobs financed individually by each Working Group. The project about what has to be sorted out by the Working Group has to be defined by the chairman and to be submitted to the Board for approval.

- **Official approval of the regular EGEA budget and membership fees 2014**

The Board of Director formally approved the EGEA budget (regular budget and projects) and the membership fees for 2014 to be submitted for vote to the EGEA members during the afternoon's general assembly.

With view to the potential retroactive payment of VAT, the Board decided to build up contingencies and to ask the EGEA Members for a special contribution of 1.000 Euro for smaller countries and 2.000 Euro for bigger countries to be added to the regular membership fees.

3.3. VAT issues

- **Registration of VAT number for EGEA: state of affairs**

The Secretariat informed the Board that it requested a VAT number from the Belgian VAT authorities, but that no reply has been given yet. The membership fee invoices will be circulated once the VAT number has been granted.

4. EGEA Technical Advisor: discussion on renewal of contract for 2014-2017

The Board discussed the renewal of the contract of Neil Pattemore, which expires at the end of August. In order to determine Neil's work for 2014 (last quarter) and 2015 for the Working Group and the EGEA association, the call for projects (see point 3.2.) is necessary to assign Neil to projects.

A dedicated meeting to discuss the scope of Neil's work and his contract will be arranged with Leon Andriessen (in June/July).

5. Preparation of elections to the Board of Directors during the next General Assembly on 23rd of October 2014 (Brussels)

After a discussion, the Board decided to recommend the following candidates and composition of the next Board (with the mandate from October 2014 to October 2016) for vote to the General Assembly (conditioned to the possibility of submitting other candidates):

Michel Vervekken (President)
Thierry Coton (1st Vice-President)
Leon Andriessen (2nd Vice-President)

Regular Board Members:
Jaume Berenguer
Klaus Burger
Thierry Coton
Dave Garratt

The question of treasurership will be decided in October 2014.

6. EGEA Working Group activities

6.1. Approval of Working Group rules

With the supplementary suggestions from Klaus Burger ("election of the chairman every two years"), the new Working Group Rules were formally approved for submission and adoption at the afternoon's General Assembly.

6.2. WG9: EGEA label - preliminary business plan

WG9 – The EGEA label project and business plan is currently being drafted and still under discussion.

6.3. WG2: Update on FSD analysis - juridical situation and next steps

Harald Hahn, chairman of WG2, attended the Board meeting under this point and gave a presentation on the practical solution found between FSD and ASA to obtain PTI-relevant technical data. FSD provides an access to its website which allows any PTI-accredited workshop to retrieve VIN-related vehicle-specific PTI data on a case-to-case basis (please see attached presentation). This data can be implemented into each test equipment manufacturer's diagnostic routine. As such, test equipment manufacturers obtain the information for implementation into our own tools, but we do not have direct access ourselves.

The practical solution seems to lead to the conclusion that a legal route (informal or formal complaint) is not any longer necessary; however the issue could not be discussed conclusively, also with view to the question if all test equipment manufacturers doing business in Germany could have access to these data on a non-discriminatory basis.

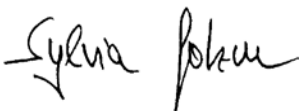
The question of the FSD hardware licensing is to be distinguished from access to PTI-specific technical data.

6.4. WG7: Market Study data (Wolk/LeoImpact)

Not discussed due to lack of time. Zoran Nikolic (Wolk Aftermarket Experts) and Günther von Leoprechting (LeoImpact) will give a presentation on the matter during the EGA General Assembly.

7. Any other business

No other points were discussed.



Sylvia Gotzen
Secretary General