



EGEA Extraordinary Board of Directors Meeting

Thursday 7th of September 2017, Brussels

-Updated Minutes – rev01-

Participants:

Jaume Berenguer (President) [JB]
Thierry Coton (1st Vice-President) [TC]
Michel Vervekken (Second Vice-President) [MV]
Leon Andriessen (Treasurer) [LA]
Massimo Brunamonti (Board Member) [MB]

For the Secretariat:

Neil Pattemore [NP]
Eléonore van Haute [EVH]

Absents:

Dave Garratt (Board Member) [DG]
Frank Beaujean (Board Member) [FB]

1. Welcome

- JB welcomed all Board members to this extraordinary Board of Directors' meeting.

2. Approval of the minutes of the last Board of Directors meeting held on 3rd of May 2017 in Lippstadt and telco held on 5th of June 2017

- EVH apologized for the confusion since no Board of Directors meeting took place on the 3rd of May 2017 in Lippstadt.
- She went then through the very brief minutes of the telco held on the 5th of June 2017.
- With no supplementary remarks being formulated, the minutes of the telco were approved.

3. Finances

3.1. Financial situation dated 31st of August 2017

- LA presented the updated financial situation dated 31st of August 2017.
- Receipts:
 - Membership fees: JB explained that AFIBA will pay its membership fee before the next General Assembly meeting. As regards STM, LA will contact them and send a reminder.
 - Licensing agreements: EVH explained that the Automechanika contract is still under review by Automechanika lawyers. As regards the contract with Autopromotec, it was supposed to be signed during Autopromotec but for organizational reasons, it was not the case. This contract will now be signed by Autopromotec and then sent to EGEA.
- Expenses:

- Discussion on the fact that there is a clear lack of visibility on AFCAR activities and what are the direct benefits for EGEA members. After discussion, it was decided that a short presentation will be given at the next General Assembly meeting to explain to our members what the benefits of being member to AFCAR are and describe the various activities.
- **Actions:**
 - To liaise with AFCAR secretariat to get clarifications on the direct benefits of being member to AFCAR and the various activities AFCAR is working on.

3.2. Draft budget 2018

- LA presented a first draft budget 2018.
 - Receipts:
 - Membership fees: The Board to discuss with FVU and STM about their membership fees to EGEA for 2018
 - Decision to take out the R2RC campaign contribution (in the expenses side as well).
 - Expenses:
 - LA explained that budget for PR has been increased to support the development of labelling activities.

4. Statutory

4.1. Renewal of Neil Pattemore's contract initially ending on 31st of August 2017 but now extended until 31st of December 2017: draft proposal

- Decision to renew NP contract with the following adjustments:
 - The salary will be paid in pounds
 - The salary is increased up to 2950€
 - To take out the point on indexation which was agreed at the last Board of Directors meeting on the 8th of February 2017 in Bologna
 - This will be a one-year contract as the budget is depending on the success/development of EGEA labelling activities' outcome.
 - To include reporting activities per month: organisation of a monthly telco and a short priority list establishing the state of affairs of activities and next challenges.
- The Board presented the elements of the new service contract to NP who took note it.
- Decision that NP should be kept informed by the end of September 2018 about the status of EGEA finances.
- **Next steps:** to send the draft contract to NP.

4.2. Eléonore van Haute's request to reduce her working time

- EVH explained to the Board that due to personal family situation, she would like to work less, at least one day off during the week. Moreover, she informed the Board that her salary is much under the average salary in Brussels in general and particularly for that position. Indeed, even within the FIGIEFA team, most of the colleagues (with much less responsibilities) earn more than EVH. As the EGEA budget is quite limited, the solution would be working 4/5 days with the same salary to readjust her salary.
- Discussion on the fact that this constitutes an increase of 20% and this was not accepted by the Board of Directors members. **The Board therefore suggested that EVH will work 20% less (not the Friday) with a salary drop of 10% which means that she will earn 90 % of her current full salary. This will start as of 1st of October 2017.**
- EVH explained that this should be taken as an adjustment and not an increase, she then took note of that proposal and will come back to the Board.

5. EGEA Membership

5.1. Proposal to 'internationalize' EGEA

- Following a discussion with Walter Nissler, acting as Director of the Vehicle Regulations and Transport Innovations Section of the Transport Division of the United Nations Economic Commission for Europe (UNECE), who informed recently JB about important new developments in the PTI legislation at international level, JB proposed to the Board Members to 'open' EGEA to other non-EU countries.

Decision: after discussion, it was decided to re-discuss that sensitive issue at the next Board and GA meetings in October.

- **New members:** JB explained that Car-O-Liner became member of CITA and suggested that EGEA should reflect whether its membership should be more opened and include new kind of equipment manufacturer.

Decision: To check if Car-O-Liner is member of FVU and to re-discuss that issue at the next Board and GA meetings.

6. EGEA Working Groups

6.1. Working Groups rules of procedures

6.2. Working Groups Chairmanship

- **Decision & action:** the Board decided that the rules of procedures should be re-circulated to the WG Chairmen for information as these should be applied in all WGs.

7. EGEA WG activities

7.1. WG9: EGEA MAC Label: official trademark registration – brief update

- EVH gave an update on the discussions regarding the registration of the EGEA quality label, and presented 3 quotes from lawyers to work further on.
- **Decision:** after discussion and doubts whether the classes were related to goods only or services as well, the Board Members decided to drop the class 12 vehicle completely from the list of classes EGEA applied for.
- EVH reminded that cooling-period is ending on the 14th of October, so we need to move forward quickly with Fiat.
- **Next steps:**
 - MB to contact Fiat and negotiate to drop class 12
 - If Fiat accepts, EVH to write an official letter to Fiat lawyers with the negotiation proposal.
 - If Fiat refuses, then EVH to contact EGEA lawyers and define next steps.
 - EVH to check the formal procedure if negotiation is found with Fiat, do we still need to wait to close officially the procedure?
 - In parallel, EVH to finalise EGEA website including now the page on EGEA label together with the official documents.
 - EVH to check with Hella and Bosch whether they would still like to apply for the label this year, pending on the decision, to modify the budget/financial situation as well.
- Future marketing/promotion activities:
 - Once the legal side is solved, to start promoting the label at national level and encourage them to contact their local press, local trade fairs and workshops.
 - A press release will be drafted and for circulation at EU and national levels.

7.2. WG10: creation of an European Vehicle Test Equipment Network: discussion on new asanetwork proposal

- A telco was organised with Marco Le Brun, WG10 Chairman, who presented two charts describing the existing Asanetwork proposal and a second modified version of it (see attached documents).
- Discussion on the Asanetwork proposal and on the fact that further clarification on key elements are still needed.
- Discussion on the software compliance tool and the costs for development, this issue is not solved yet and need to check if Axonet can become a notified body.
- Discussion on the fact the role of WG10 technical committee because the asanetwork proposal stipulates that:

The Working Group shall perform consultative tasks and be responsible for technical subjects only. Proposals and product developments will have to be authorised by the management and the shareholders of asanetwork GmbH respectively.

How to ensure the independence of WG10 from Asanetwork?

- Discussion whether this could be free for PTI but the issue is that in some EU countries, workshops do also PTI so how to ensure distinction between these two activities and its related costs.
- Before making any decision at national association level (e.g. at AICA level), an updated and more concrete proposal is needed from Asanetwork for the members.
- Discussion on the fact that Asanetwork proposal is mixing various elements, the proposal should therefore be updated to distinguish: commercial side, research of new shareholder, EGEA role and status, Decision to re-write the document and discuss it with all parties involved.
- **Decision:** to organise a webex/telco with Asanetwork and EGEA Board of Directors Members before the next GA meeting to discuss a more concrete proposal and some key issues.
- **Actions:**
 - The secretariat to circulate the two charts from Marco Le Brun
 - The secretariat to check if Axonet can become a notified body
 - To re-write the Asanetwork proposal to separate the various elements which are currently mixed together.

8. Preparation of the next EGEA General Assembly to be held on the 11th of October 2017

- **Decisions:**
 - Each national associations present at the next General Assembly will be allocated a 10min slot to:
 - present their activities at national level
 - share any experience from their national activities
 - present their expectations regarding EGEA, its activities, WGs and meetings
 - Each WG Chairman will be allocated a 10min slot to:
 - present their activities in a concise presentation
 - describe respective WG's needs from the Board, the GA and the secretariat, and what their expectations are
 - exchange with members about any important issue that should be addressed by WGs
 - A presentation or documents will be prepared by AFCAR and the secretariat to explain the benefits of AFCAR to EGEA members (see point 3.1 above)
- **Actions:**
 - The priority list:
 - The list should be reviewed/updated
 - The list should include now the issue of 'calibration' which has a big impact on our members and particularly NO, IT, DE, etc

- The list should include the monthly report from the secretariat
- The secretariat to consult WG6 members and ask whether they would like to prepare a brochure to inform the workshops/PTI test stations about the new safety standard for roller brake testers once it is officially published by the EU.

9. Any other business

- **Follow-up question raised within WG6 and the new safety standard for roller brake testers:** the secretariat to investigate what are the legal basis when a standard has been officially published in the EU official journal but that is not referenced into an EU legislation. Who is responsible when there is an accident?

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Eléonore van Haute.

Attachments :

- Minutes of the Board of Directors telco held on 5th of June 2017
- Updated financial situation dated 31st of August 2017
- Draft budget 2018 (revised after the Board of Directors meeting on 07/09/2017)
- WG10 - Two charts on asanetwork proposal describing complete process