



EGEA General Assembly, 3rd of May 2017, Lippstadt (Germany) -Minutes-

PARTICIPANTS

ABL	Norway	Arild HANSEN [AH]
ABL	Norway	Tor-Even BUSTNES [TEB]
AFIBA	Spain	Jaume BERENGUER [JB]
AICA	Italy	Massimo BRUNAMONTI [MB]
AICA	Italy	Alessandro CARLUCCIO [AC]
AICA	Italy	Elvis COLLA [EC]
ASA	Germany	Frank BEAUJEAN [FB]
ASA	Germany	Pete BRADLEY [PB]
FMA	Belgium	Michel VERVEKKEN [MV]
GEA	United Kingdom	Dave GARRATT [DG]
GIEG	France	Thierry COTON [TC]
RAI	Netherlands	Leon ANDRIESSEN [LA]
RAI	Netherlands	Michiel NIJBOER [MN]
STM	Poland	Michal DOLNY [MD]
STM	Poland	Rafal SOSNOWSKI [RS]

EGEA SECRETARIAT

EGEA Secretariat

Eléonore VAN HAUTE [EVH]

1. Welcome by the President

- PB welcome all participants to Hella Gutmann offices/training centre and gave safety instructions to all members.
- JB welcomed the participants and thanked Hella Gutmann and Pete Bradley for acting as a host for this General Assembly meeting as well as for the organisation of the light tunnel visit. He also thanked the Working Group Chairmen for their active support within EGEA and explained the background of this 2-days General Assembly meeting. EGEA needs to be closer to the associations, changes need to be made.

2. Approval of the minutes of the last General Assembly held on 10th of November 2016 in Brussels

- FVU Membership: There will be a new meeting scheduled on the occasion of Autopromotec on the 24th of May 2017 with FVU and EGEA Board Members to discuss way forward. AH and TEB added that they will meet with FVU next week, they will keep the Board Members informed about the outcome of that meeting.

Decisions:

- Decision to send the invoice to FVU, if the payment is not done then all FVU representatives should be withdrawn from all WGs immediately.

- As regards Autocom/WOW Group, they can unfortunately not join WG2 on behalf of ASA as ASA designates its 2 representatives who are the Chairman and Deputy-Chairman of the ASA WG on Diagnostics to attend WG2 meetings, WOW Group is not part of that ASA delegation.
- Action items from last General Assembly meeting:
 - Action item from point 4.3 of the last minutes: After investigation with all experts, decision not to create any new Working Group for Headlamps as most of the experts are already working on that topic at GEA level (UK). Decision that GEA will keep inform EGEA about its work and outcome when finalised.
 - Action item from point 8.4 of the last minutes: An official EGEA complain letter was sent to the European Commission who replied that until the 20th of May 2017, the official date for Member States to notify their implementation of Directive 2014/45/EU to the European Commission, the Commission is not able to start any enforcement action with Member States.
- With no supplementary remarks being formulated, the minutes were approved.

3. Finances

3.1. Approval of the final financial situation dated end of December 2016 (audited figures)

- LA gave a short presentation of the final financial situation dated end of December 2016 which has been audited.

3.2. Discharge of the Board of Directors

- After presentation of the audit report, AH proposed to the General Assembly to approve the 2016 accounts and to discharge the Board of Directors and the Secretary General.
- Decision: This was unanimously agreed and the Board of Directors was discharged for the 2016 accounts.

3.3. Financial situation dated 31st of March 2017

- Proposal from LA to have a quarter overview of the financial situation, easier to follow and to react in case a reaction is needed.
- Receipts:
 - LA kindly reminded all members to pay their membership fees in due time.
 - Contract with Automechanika: FB will contact them and renew the contract.
 - Contract with Autopromotec: JB to sign the new contract
- Expenditures:
 - To update forecast of the budget 2017 to include full AFCAR membership fee as last year EGEA was granted a reduction of the fees thanks to EVH supplementary work
 - To update forecast of the budget 2017 to include the costs related to the update of the website since these costs were budget for 2016 but were not spent last year.

4. EGEA activities

4.1. EGEA Survey 2017: brief report on the outcome

- EVH gave a brief report on the outcome of the EGEA Survey 2017 (see attached presentation).

4.2. Re-shape of EGEA General Assembly: exchange of views

- JB explained that the Board decided that the GA should be re-shaped, as followed:
 - Exchange from members should be done, 5-10min will be given to each national association to report about their national activities.
 - WGs should report about activities and how these activities are affecting the companies and what could be the benefits of working on it.

- Guest/speakers will be invited.

4.3. Working Group Chairmen: update on rules of procedures and duties

- JB explained that the role of WG Chairmen has been strengthened and that responsibilities should be taken. New roles have been defined in the attached WG rules of procedures which were adopted by all presents EGEEA members: to accompany the secretariat to meet EU decision-makers, to write minutes and lead the work of WG.
- MB reminded that WGs are the channel of communication and are the most effective ones. Political channel should be improved at national and EU levels.
- DG noted that there was a lack of exchange of communication on political issues at national levels. This should be improved and exchanged with the secretariat for re-distribution to all EGEEA members.
- Additional suggestion to organise an AFCAR conference to exchange views on the aftermarket with others AFCAR members as this can support EGEEA activities.
- AC reminded that every expert in his field is very important. EGEEA is not only a political entity but needs to represent technical expertise and knowledge. Lots of work to be done in WGs but experts should be there and it is the responsibility of each Chairman to steer his group and share/discuss issues with all WG members.
- Decisions/Actions:
 - To include a discussion forum for members only on the EGEEA website to share these issues.
 - To mandate a report from each national association at each General Assembly meeting.
 - To contact AFCAR to discuss the organisation of an annual conference/meeting to exchange views on the market, to exchange feedbacks on the aftermarket from all aftermarket players and issues raised by workshops.
 - To investigate if labor/trade unions can be involved in the discussion around safety conditions in the workshop/handling vehicles, question how to transmit information to end-consumer/workshops and exchange views.

4.4. WG10: creation of an European Vehicle Test Equipment Network: discussion on new asanetwork proposal

- FB gave a presentation on the latest state of affairs.
- FB reported that a software validation company would audit the existing software status and on top of this, will develop the asanetwork specification document, the validation checkpoint list and validation procedures for future validation. Asanetwork GbmH will pay this service and will proceed quickly, as soon as the final decision is mutually agreed.
- EC asked about legal clarification on openness of the system, FB confirmed that everything is free. Bosch originally developed this protocol and final payments on the IPR have been settled. Now complete IPR is with Asanetwork.
- FB explained that 100 shares available, with a maximum of 10 per company. For now, app. 11 shareholders.
- EC requested more information the on Business plan/accounting, this will be provided by Asanetwork GbmH.
- FB called for a project leader but no decision was made, this should be discussed further by the Board of Directors.
- FB proposed as well that all old ASA-Network-products should be validated again to get the new EGEEA label.
- TC reminded that it is not the work of EGEEA to promote new shareholders, EGEEA can just inform the members. FB responded that it is not expected from the actual shareholders that a shareholder participation is not mandatory for any user of the protocol or any third software party of similar "asanetwork-manager". The shareholders have voting power to implement e.g. new features into the software product

“asanetwork-manager”. In the future this software product may be purchased by any interested customer.

- PB explained the application process which will apply to the MAC units to get the EGEA label. FB suggested to use this labelling process for the EU-network but this one might require some adaptations.
- TC asked who will be a “notified body”? FB responded that it was not the idea of asanetwork GbmH to use this official body, some more information is required in order to define its role/status within the labelling process. FB also suggested that an independent software service company could be considered for validation purposes. All notified bodies can be found on the European Commission website: https://ec.europa.eu/growth/single-market/goods/building-blocks/notified-bodies_fr and the list of all notified bodies on the NANDO website: <http://ec.europa.eu/growth/tools-databases/nando/>
- Next steps:
 - The Board of Directors will draft a contract to discuss it with Asanetwork, the signature date will be done together with a paper.
 - After discussion, it appears that the GA is in line with the business scheme proposed and with the use of Asanetwork as a platform for the EGEA workshop equipment network, but with some conditions:
 - The business scheme requires still some adaptations such as supplementary information on the steering committee, on the software validation, etc...
 - Clear prices for both document specification should be provided: the equipment side and the software manager side
 - Availability of the document specification relative to the software manager (which is not currently exist yet)
 - Confirmation that there is no fee for the laboratories in charge of the approval (as it was added by peter in the document presented)
 - Business plan for the new company and documents about assets, liabilities and profit and loss account for eligible new shareholders to make a decision should be provided.
 - There are many working packages to be done and asanetwork GmbH has been identified to be in driver seat to accomplish the work which needs to be done.

4.5. Revision of the Vehicle Type Approval Framework Regulation [Draft Regulation COM(2016) 31 final]

- **Background**
- **Status of AFCAR/EGEA amendments and decision-making process in the EP and Council (Member States)**
- **Next steps: Actions & activities**
- This item was discussed under the list of priorities.

4.6. List of priorities: review and selection

General discussion:

- JB went through the list of priorities and detailed discussions on the various topics took place. MB reminded that we are here only to agree on what was discussed during the last extraordinary Board meeting and WG Chairmen should establish their priorities accordingly.
- Discussion FB added that we need to make a difference and invest money on direct issues and not indirect issues to accomplish with the expectations of the member companies.
- Discussion on approval process of documents/WG initiatives. Decision that WG will vote on their statements/recommendations and then this will be ratified by the Board within

'x' days. When minutes of the meetings are sent to all members, then members have the possibility to comment. If no reaction, then this means approval.

- After discussion, the level of priorities were set up by all members and common agreement was reached on high priorities only (see attached excel sheet).

Discussion on specific topics (please attached list of priorities for further details):

- Discussion whether EGEA should start labelling activities around the human skills/training issue but this idea was excluded due to the different and numerous national requirements around that issue.
- Safety conditions should be improved for workers, products. E.g safety conditions to handle lifts as foreseen by WG1, or handle in a safety manner tractors as discussed by WG2 (Yugoslavia appears to be the best country in PTI tests for tractors).
- FFOOD: Decision that this is not an important issue.
- Roadworthiness Directive: revision of test methods is a key topic.
- Mutual Recognition: No action required.
- Calibration: AH pointed out that another important issue to be dealt with by EGEA should be the calibration issue as this is a key issue for the future. Decision to organise a W26 meeting to discuss it. The ISO 17025 standard is opened for different methods (e.g. already differences in Sweden and Norway). Discussion to do the same way but it appears that in some countries, they don't have the same calculation. AH explained that legal interpretation has been requested by ABL to give further clarify important elements of this standard as we cannot accept to use different calibrations methods across EU when complying with ISO 17025. Action: The secretariat to circulate the legal memo on this issue to all members stressing the importance of that paper and for discussion at the next WG26 meeting.
- Off-road vehicles: this is a low priority as it would be difficult to get these vehicles included into the scope of PTI.
- CAPA: presentation from JB on piracy and anti-counterfeiting issues. JB to ask about policy procedures to CAPA and then reflect how this can be applied to EU level and EGEA.
- Cybersecurity: this requires IT experts. TEXA will contact the University of Venice and will inform the secretariat whether they can participate to this activity.
- WG9: AC circulated a first draft of the brochure, AC asked for comments. The idea is to get the brochure ready for Autopromotec. Action: EVH to collect feedback from WG9 members.

JB thanked all participants for this fruitful meeting. As all agenda items were addressed during the first day of the General Assembly meeting, the General Assembly meeting ended at 19h30 on the 3rd of May 2017.

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Yours sincerely,

Eléonore van Haute

Attachments:

- EGEA Financial Situation dated end of 2016 (audited figures)
- EGEA Financial Situation dated 31st of March 2017
- Presentation of EGEA activities
- ABL Legal Memo on ISO 17025
- List of EGEA priorities