



EGEA Board of Directors Meeting

-Minutes-

Thursday, 19th May 2016, 09h00 – 14h30
at Hilton Cambridge City Hotel

Participants:

Michel Vervekken (President) [MV]
Thierry Coton (1st Vice-President) [TC]
Leon Andriessen (2nd Vice-President) [LA]
Massimo Brunamonti (Board Member) [MB]
Dave Garratt (Board Member) [DG]
Jaume Berenguer (Treasurer) [JB]

For the Secretariat:

Eléonore van Haute [EVH]

1. Welcome

Michel Vervekken welcomed all Board members to the Board of Directors' meeting and thanked Dave Garratt & the GEA for acting as a host for these meetings and for organising the guided and punting tours.

2. Approval of the minutes of the last Board meeting held on 12th November 2015 in Brussels

- As agreed under point 4.2 of the last Board meeting minutes, a dropbox session has been opened for all Board of Directors members in order to have a direct access of all EGEA-related documents. This session is restricted to Board members only, passwords should not be circulated to any third parties.
- EVH noted that action point regarding the launch of the call for funding for the R2RC mentioned under point 4.5 of the last Board meeting minutes was not carried out due to some missing information. Once the R2RC strategic planning is finalised by the R2RC committee, then this call for funding will be sent to all members.
- With no supplementary remarks being formulated, the minutes were approved.

3. Finances

3.1. Financial situation dated end 2015 (audited figures): preparation of the official approval by the General Assembly

- The audit report was finalised on the 11th of May 2016 and was sent to the Board of Directors before the meeting.
- MV gave a short presentation of the final financial situation dated end 2015 which has been audited.

- Receipts:

- Some additional receipts have been included regarding refunds for payroll and taxes on EVH company car.
- Expenses:
 - Communication: due to the temporary move of the office, supplementary expenses have been done for the IT installation of the server, phone and new EGEA laptop.
 - Insurances have been renegotiated and the total amount is less than previous ones.
 - Manpower: supplementary costs have been borne for the transfer of EVH from FIGIEFA to EGEA, for the termination of the contract with Laurence Eeckhout, and for the first three months of the year for the services of the FIGIEFA secretariat (Sylvia +Mona).
 - Bookkeeping: some extra-expenses have been invoiced to EGEA due to the new mix-VAT regime and the need to calculate now the refundable VAT. In addition, back/forth emails have been exchanged between the accountant and the treasurer regarding various questions on the financial situation 2014.
 - Legal expertise: Additional legal expenses have been done to prepare the NDA for WG6 blackroom activities, for the legal investigation regarding the labelling activities, and for the contract to transfer EVH from FIGIEFA to EGEA.
 - Regarding the state of expenses, the financial statement shows a negative balance of -22.221,11 Euro for 2015. This is mainly due to the hiring of a full-time Secretary General.
- In 2014, EGEA became a mixed VAT player (prorata VAT regime), only 12% of the paid VAT is recoverable. For 2015, the auditor calculated that only 11% is recoverable, and approximately 2700 Euro were recovered. The Board discussed the possibility to revise the VAT ratio with the accountant to ensure that EGEA paid enough VAT during the year and does not have to pay extra-VAT at the end of the year.
- Actions/Decisions:
 - The Secretariat to investigate further the possibility to change the VAT ratio with the accountant.
 - The presented audited figures for 2015 will be submitted to the General Assembly for official discharge of the Board of Directors and the Secretary General.

3.2. Financial situation dated 15th April 2016

- Receipts:
 - MV informed the members that the situation shown in the financial statement only focuses on the invoices already issued and not on the cash flow. He reported that not all members paid their membership fees.
 - R2RC: As explained previously by EVH, since the call for funding for the R2RC has not been launched yet, no invoices were issued yet.
- Expenses:
 - MV explained that a forecast had to be done to cover costs which were not initially budgeted such as translation costs.

- Office rent & charges: supplementary costs to be foreseen with the office move back to initial offices which will take place around mid-of July. No indications yet on the exact amount to be invoiced by FIGIEFA.
- Bookkeeping: Some extra-expenses to be expected due to the transfer of EGEA accounts/figures to the new accountant, and the closing of the accounts by the former accountant.
- AFCAR Membership fee: MV reported that due to the recent EVH extra-work for AFCAR, EGEA has been granted a reduction in AFCAR membership fees.
- Regarding the state of expenses expected, the financial statement foresees a negative balance of -41.377 Euro for 2016.

3.3. Working Groups Projects

- Funding requirements – updates
 - See various points below.
- EGEA working group philosophy: Business vs. association
 - This item was not discussed due to lack of time.

3.4. Outlook on budget 2017

- Discussion on the fact that solutions should be found to compensate the expected losses in 2016 but also in 2017. MB suggested to start looking at new potential members from eastern countries, e.g. United Arab Emirates, EVH replied that meetings will be organised at Automechanika with new potential members from United Arab Emirates but also from Romania.
- Discussion on the fact that there is a lack of visibility for EGEA members to understand the benefits of our work on long-term projects, e.g. GEAR2030, access to in-vehicle data, R2RC activities, AFCAR activities, ... Real difficulty to understand the holistic industry approach. The industry in its whole needs to survive and be defended.

As some members do not understand what AFCAR is, what the benefits are, what the budget is allocated for, decision to send more information on AFCAR to all members. Action: the secretariat to send the AFCAR budget and a short overview of its indirect/direct benefits.

- Board Members discussed extensively the budget outlook for 2017 and evaluated whether the income should be increased or the expenses be decreased.
- Board Members reminded that all EGEA members decided last year to have a dedicated/own EGEA secretariat to be more effective, financial resources should therefore be found to finance all lobbying activities. Question was raised whether membership fees should be increased. This should be discussed with the General Assembly.
- MV reminded that lobbying activities are not carried out for tool manufacturers only but also for distributors as it is the entire sector which is defended/represented.

4. Statutory

4.1. Modification of the statutes: review of the proposed changes to allow future EGEA label activities

- EVH presented the proposed changes to the statutes. After discussion, the Board agreed to present the modified statutes to the General Assembly and to invite them to vote as a bulk package.

4.2. Board Membership: updates and further need of diagnostics representative

- This item was not discussed.

4.3. Preparation of elections to the Board of Directors during the next General Assembly on the 10th of November 2016 (Brussels)

- EVH informed the Board Members that Frank Beaujean has been elected as the new ASA President.
- Discussion on the fact that since the departure of Klaus Burger, one seat remains available within the EGEA Board as seats are nominatives/personals. As elections will be organised in November 2016, this vacant seat might be again occupied by a new Board Member after elections.
- With view to the next elections that will take place during the next GA meeting in November, the secretariat explained that a call for candidates to the Board of Directors will be sent to all members. Actual Board Members will be invited as well to confirm to the secretariat their candidacies for re-election.
Action: the secretariat to send a call for candidates to the Board of Directors to all members.

4.4. Expectations from the Board on Secretariat's report & setting activities/priorities

- This point was not discussed due to lack of time but it was suggested to organise a dedicated meeting to revise all priorities for EGEA and the secretariat.

4.5. Agreement of mutual cooperation with CITA

- EVH presented the draft mutual cooperation agreement that EGEA will send to CITA. As both associations are working on common projects, coordination should be better ensured under this agreement. This agreement could also clarify that CITA is not representing the tool manufacturers, but testing centres only.
- Action: the secretariat to send the agreement to CITA for discussion with their bureau permanent.

5. EGEA General activities – a general update will be given at the General Assembly

5.1. Telematics & access to in-vehicle data: report on Caruso (TecAlliance) Initiative

- This item was not discussed due to lack of time.

5.2. SETII study – project goal, activities and funding

- Due to lack of time, this item was not discussed thoroughly but the Board Members asked the secretariat to re-circulate the call for funding together with some updated news on the status of the study. Members will be invited to reply by the end of June so that the secretariat can come back quickly to CITA.
- EVH explained that feedback from members is needed on how to proceed with the VAT and its direct consequences on their financial contributions. Action: the secretariat to send the different scenarios to members (with/without VAT).
- NP noted that several solutions are being analysed by the SET II team but there is a strong lobbying for the dynamometer solution. He then reminded that Member States would always go for the best cost/benefit analysis and this latter solution is too expensive although being more accurate.
- See attached summary of companies/associations who already expressed their interest.

5.3. Diagnostic tool manufacturers – future data sharing – European ETI?

- This item was not discussed due to lack of time.

6. EGEA Working Group activities – a general update will be given at the General Assembly

6.1. WG6: Relaunch of suspension activities – update

- EVH and NP reported about the last activities and explained that an evaluation grid has been defined at the last meeting to evaluate each system at the next blackroom meeting.
- The next meeting will be a blackroom meeting to allow any discussion that may require addressing specific technical details. Participation to that meeting will be upon signature of the confidentiality agreement. The aim is to define an open-single EU suspension testing solution to be proposed to the EU Commission and EU Member States.

6.2. WG7: Wolk & Leoprechting Market Study Data

- **Report from internal EGEA/AICA/ASA meeting on 11th April 2016 in Frankfurt**
- **Report from ASA contacts with Leoprechting (Harald Hahn)**
- **Next steps (legal/financial)**
- MV and EVH reported about the meeting held on the 11th of April in Frankfurt. It has been confirmed that AICA does not trust anymore Leoprechting and although Wolk/Leoprechting consulting agree to analyse aggregated data, this would still be an issue for AICA. There is a clear willingness from AICA to terminate the contract.
- ASA position is not so clear.
- According to lawyers and in order to terminate the contract, AICA/ASA/EGEA would need to pay 2 years of the study costs.
- EVH reminded that all associations agreed two years ago to give their data (individual/aggregated) to these consultancies for the analysis and the creation of the study, now this creates a real issue for all partners.
- A new approach should be discussed with AICA/ASA/EGEA before coming back to Wolk/Leoprechting consulting.
Action: to organise an internal meeting followed by a meeting with the two consultancies.

6.3. WG 9: MAC label: short update on the legal investigation

- EVH presented the state of affairs of the various activities around the creation of the EGEA label.
- Discussion whether this label is still needed now that the new refrigerant is already in place since some years. NP confirmed that this label has still a value and would cover the second wave of selling products.
- Discussion on how a repairer will be informed about this label and how can he apply for that label? NP and EVH explained that press releases, leaflets will be prepared to market our labelling activities and its application process.
- The Board Members also discussed the possibility to create a new EGEA label/specifications regarding the inspection of vehicle lifts according to EN1493. This will be taken care by WG1, LA added that such label is already done in The Netherlands and could be an inspiration at EU level. Action: LA to send the RAI booklet on inspection requirements for vehicle lifts.
- Next steps:
 - A next WG9 should be organised once the legal process is finalised to organise the marketing of the label and to discuss the final technical details.
 - The launching of the label should be ideally done in autumn so that products are ready for the summer.
 - The EGEA website should be updated to include a new tab/page exclusively dedicated to the labelling activities.
 - A new label/quality logo should be created.
 - Marketing material should be ready soon and prepared by the WG9.

6.4. WG10: report from meeting with ASANet shareholders on 26th of April 2016 and next steps

- TC reported about the meeting on April 26th in Munich, different scenarios were proposed by Asanet (see attached presentation).
- Although Asanet proposed to extend and open the asanetwork GmbH to new international shareholder from the EGEA members, the question about how 'open' will the asanetwork communication protocol be still remain. The antitrust legislation prevents associations like EGEA from supporting and promoting a unique single and non-open commercial implementation of the standard, i.e. the products offered by asanetwork GmbH.
- Next action: EGEA will write a letter of intent (LOI) to support the asanetwork standard and to clarify some important points to avoid any cartel and anti-competitive solutions as highlighted by all Board Members.

7. Automechanika Frankfurt 2016 - 13.09.2016 - 17.09.2016

7.1. Global R2RC meeting, 14th September 2016, 10h00-16h00

- This item was not discussed due to lack of time.

7.2. Organisation of visit of EU officials – DG MOVE & DG GROW

- This item was not discussed due to lack of time.

7.3. Organisation of meetings with new potential members: round-up amongst Board Members

- See point 3.4 above.

8. Any other business

- Reactivation of WG4 activities: MB asked officially the Secretariat to re-activate the activities of Working Group 4 as a new standard on tyre changers is currently being discussed in Italy and should be transposed at EU level at a later stage.

Action & Decision: The Secretariat will reactivate WG4 activities and will organise elections of new chairman.

- Common discussion on the fact that more time is needed to allow Board Members to discuss all issues, it was therefore suggested to organise an extraordinary Board of Directors meeting after the summer.

Action: The Secretariat to organise an extraordinary Board of Directors meeting after the summer.

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Eléonore van Haute
Secretary General